

## PERSON SPECIFICATION

**Service:** Children's Services

**Person Specification for the Post of:** SENDCo

Minimum Essential Requirements	Method of Assessment
<b>Skills/Knowledge</b>	
Well-structured supporting letter indicating beliefs, understanding of current/relevant issues (no more than 2 sides of A4.)	Application
Ability to lead, manage and motivate staff at a whole school level	Application / Interview
Good standard of written and spoken English	Application/Interview
Ability to work collaboratively with colleagues	Application / References
Have an excellent working and practical knowledge of the SEND Code of Practice	Application / Interview / References
An outstanding practitioner with high expectations of all children and be proficient in planning, assessment and target setting in Key Stage 1	Application / Interview
Ability to plan and evaluate interventions	Application/ Interview
Data analysis skills and the ability to use data to inform provision planning	Application/Interview
Use clear strategies to maximise progress and achievement for all children, including children with SEND.	
Understand what makes 'quality first teaching' and effective intervention strategies.	Application/Interview

<b>Experience/Qualifications</b>	
Degree	Application
Qualified Teacher Status	Application
National SENDCO Qualification or be registered and already working towards it	Application
Experience in the role of SENDCo	Application/Reference/ Interview
Successful teaching experience in the Foundation Stage and Key Stage 1	Application / Reference
Experience of managing and leading a team	Application / Reference
Experience of working with other agencies	Application / References
Experience of leading staff training	Application
Experience in the role of Deputy Safeguarding Lead or be willing to undertake the training.	Application
<b>Work Related Circumstances</b>	
Ability to build and sustain effective working relationships with staff, governors, parents and the wider community	Application / Reference
Evidence of a commitment to further professional development	Application / Reference
Flexible, adaptable and the ability to work under pressure and prioritise effectively	Interview / Reference
Commitment to the inclusion of all children and securing good outcomes for children with SEND.	Application / Reference
Excellent health and attendance record	Application / Reference

Fully supportive references	
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